

enrichment meeting miniclass p l a n n i n g g u i d e

Month: _____ Date of Meeting: _____
Meeting Theme: _____
Miniclass Subject: _____
Teacher: _____

lesson resources

Your responsibility is to strengthen the sisters and their families, motivate them to improve themselves, and help them apply gospel principles in their lives. As you gather resources for your class, please take advantage of Church publications, where applicable. The last 30 years of the *Ensign* are available and searchable on the official Church website: www.lds.org.

objective

At the beginning of your class, state in a single idea what you want the sisters to understand and do. Discuss what you want them to learn, and at the end of class, invite them to use what they've learned.

presentation

Be enthusiastic about the things you teach, and your enthusiasm will be contagious. Use creative teaching techniques. Show examples. Make displays as attractive as possible. You'll want to cover as much as possible during your miniclass, but due to the short time period (just 30 minutes), you may need to simplify. Remember that what may seem easy or obvious to you could be confusing to an inexperienced or new member.

involvement

Have the sisters in your class participate, where appropriate. If you're teaching a "lesson," invite discussion; if you're demonstrating a skill or technique, let the sisters learn by doing.

application

Encourage sisters to apply what they've learned at home. If you feel comfortable doing so, invite the sisters to call or e-mail you after the meeting if they have additional questions or need help.

helps and tools needed

Make a list of all the items you will need to take for your miniclass, and check off the list as you collect them so that you don't forget anything. If you ask your class participants to bring their own materials for part of your presentation, make a complete list of what they'll need and get it to them well before enrichment meeting.

handouts

Prepare a handout, if applicable. Remember the curve of forgetting: the sisters will remember 50 percent of what you told them the following day, and only 10 percent by the end of the week. Clear, concise handouts will remind them of your main points. Your handout should be easy to understand and not too long. You can copy and distribute it yourself, or if you'd like, you may also send the text to _____ so that it can be included on the monthly "enriching ideas" sheet.

additional materials

Make a list on your handout of books, websites, or other resource materials available and let the sisters know where they can find them. If special supplies are needed, list several different places where they can obtain the supplies, and their prices. (Note: Remember that the Relief Society cannot promote a particular business or profit-making organization.)

budget

Most miniclasses will not require any expense. If you do need to purchase materials, you may be reimbursed for up to \$5 (save your receipts!). If you will spend more than that, please check with April Perry first. We may ask the sisters attending your class to bring a dollar or two to offset the cost of supplies.

At your earliest convenience, please email a one- or two-sentence teaser describing your class to Erin McPhie (617-493-7841 or mcphe@fas.harvard.edu) to be used in our publicity! If you have any questions, please contact April Perry at (617) 864-5259 or april_nichelle@hotmail.com. Many, many THANKS for your efforts—we're excited about your class!